



## Relationship Manager EAM (M/W/D)

Référence : 2026-02411

Festanstellung

Schweiz

Private Wealth Management

✓ Datum der ersten Veröffentlichung : 28/04/2026

✓ Ort : Schweiz

✓ Tätigkeitsfeld : Private Wealth Management

✓ Vertragsart : Festanstellung

## Beschreibung des Unternehmens

### ABOUT US

ODDO BHF is a Franco-German-Swiss financial group with French and German roots dating back to over 150 years and Swiss roots originating in 1780. It is owned by Philippe Oddo and his family, by employees and by long term partners.

With 3,200 employees and more than EUR150 billion in client assets, ODDO BHF has three main business lines, based on a strong investment in market expertise: private banking, asset management and corporate and investment banking.

In addition, ODDO BHF has strengthened its presence in Switzerland in 2021 with the acquisition of Landolt & Cie SA, increasing its presence in French speaking Switzerland.

ODDO BHF Switzerland is developing quickly and has the ambition to attract the best talents in order to contribute significantly to the Group's growth.

# Stellenbeschreibung

## YOUR TEAM AND YOUR ENVIRONMENT

As a Relationship Manager EAM in this versatile position, you are responsible for the support and administration of the EAMs and their customers with the team based in Zurich. As we want to grow the business with EAM we expect you to have an excellent and active relations to EAMs based in the German speaking Switzerland.

## THE SKILLS YOU WILL DEVELOP

- Support and grow the business relationships (qualitative and quantitative) with external asset managers (EAM) within the target group of the bank
- Execution of client orders (foreign exchange and securities transactions, fiduciary investments, credit applications, etc.)
- Administrative interface between the bank and EAM business partners within the team in Zurich
- Execution of administrative tasks associated with EAM client relationships, including transaction monitoring, preparation of account opening documents and internal forms, including client profiles, etc.
- Compliant with regulatory requirements and internal regulations and directives
- Active participation in projects to further develop the range and quality of services

## YOUR REMUNERATION

We offer you a remuneration package tailored to your profile and skills. This remuneration is based in a fixed salary, a discretionary bonus that is subject to individual arbitration at the end of each year and the possibility of becoming a shareholder.

Our ambition is to attract and develop the best talent by offering them the opportunity to become shareholders in the Group alongside the Odde family, who together hold 90% of the capital. We are committed to aligning our interests and values with our clients and partners.

## Anforderungsprofil

### REQUIRED SKILLS

- Graduation from a business school, engineering school, or other studies/training with ideally a strong interest in finance
- Successful experience in a similar position
- Curiosity, perseverance, autonomy, flexibility, reliability, confidentiality, excellent interpersonal skills, a great sense of service, and a passion for teamwork
- Strong negotiation skills
- Strong command of Excel, Word, PowerPoint and other specific tools associated with the position (e.g. Factsheet's)
- Strong willingness to support business partners, customers, colleagues, and superiors
- High degree of client orientation and commitment
- Fluent in English and German. French and/or Scandinavian languages are an advantage

*We are committed to ensuring equal opportunities. Diversity is one of the keys to our past and future success and we fully support it.*

*We do not accept applications from employment agencies.*

