



Stage Private Assets - Finance & Operations (Janvier 2027)

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Stage

PARIS

Asset Management

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Activité

At ODDO BHF Private Assets, you will join the Finance & Operations team. Reporting to the Head of Fund Monitoring and the COO Private assets, your main task will be the financial monitoring of several funds of funds, and your missions will be as follows:

Valuation of portfolio assets (funds and co-investments)

- Helping for validation of funds' gross and net asset values.
- Helping for calculation, analysis and reporting of fund performance.
- Helping for preparation of financial statements (half-yearly and annual) and management reports.

Daily monitoring of funds' financial and administrative life.

- Helping for monitoring of investment vehicle cash flows and management of underlying fund flows.
- Helping for respond to various investor queries

Legal monitoring of funds and structures in partnership with the Legal and Compliance team.

- Helping for preparation of regulatory reporting: FATCA, AIFM, Ampère.

Project management

- Process improvement / Integration of IT tools (automation of reporting, implementation and use of portfolio monitoring tools).

Descriptif du poste

You will join a fast-growing department of 45 experts in the world of unlisted assets. Within the department, as part of the Finance and Operations team, you will be at the heart of the business, contributing to its development in close collaboration with the investment, investor relations, legal and compliance teams.

Skills you will develop

The variety of assignments, the diversity of contacts and access to management in a human-scale structure backed by a fast-growing European group will enable you to :

- Develop a 360° vision of the organization of a management company
- Develop your financial and analytical skills
- Deepen your knowledge of private assets sector
- Develop your versatility through extra-financial skills
- Develop your ability to work in a demanding and complex environment

Profil et compétences recherchées

- You have higher education experience and initial knowledge in private equity or fund auditing is a plus.
- You are interested by finance and you are at ease using EXCEL.
- Interest & curiosity for the Private Assets business.
- You have a strong adaptability to work with different people.
- You are motivated and committed.
- You are fluent in French and English. German is a plus.

Why ODDO BHF?

At ODDO BHF, we are privileged to have over 60,000 clients - institutional investors, companies, distribution partners and major private clients - whose financial assets we advise, manage and invest. Our mission is to help them grow through our four core businesses: Private Banking, Asset Management, Corporate and Investment Banking, Banking Services and Technologies.

Our European roots, entrepreneurial spirit and wide-ranging expertise enable us to offer unique professional experiences, through a variety of career paths and multiple, cross-functional mobility opportunities in Europe.

This position is open to people with disabilities. We can help you during the recruitment process and once you've been hired, to adapt and/or facilitate your life within the company. Don't hesitate to ask questions during the HR interview.